

HOUSING FORM

CONFERENCE DATES: Thursday, January 27 – Saturday, January 29, 2011

LOCATIONS: The **Hilton Chicago** hotel is a landmark downtown pet-friendly property located on the “Cultural Michigan Avenue Mile” and features 1,544 richly appointed guest rooms, full-service business center, fitness facilities (usage fee), indoor pool and diverse dining options. Additional housing is available at the **Palmer House Hilton** hotel where guests enjoy the close proximity to the Art Institute of Chicago, Grant Park, Millennium Park and Navy Pier and are treated to modern conveniences combined with over one hundred years of elegance.

- Shuttle service is available departing from the Palmer House Hilton from the Wabash Street entrance on the hour and half hour.
- Shuttle service is available departing from the Hilton Chicago from the 8th Street entrance on the quarter and three quarter hour.

Please complete the following information and mail, call* or fax as soon as possible. You may also make your reservation online.

Hilton Chicago, Attention: Reservations Department
720 S. Michigan Ave., Chicago, IL 60605
P: 877-865-5320; F: 312-663-6528
http://www.hilton.com/en/hi/groups/personalized/CHICHHH-IAP-20110126/index.jhtml?WT.mc_id=POG

Palmer House, Attention: Reservations Department
17 E. Monroe St., Chicago, IL 60603
P: 877-865-5321; F: 312-332-3619
http://www.hilton.com/en/hi/groups/personalized/CHIPHHH-IAP-20110126/index.jhtml?WT.mc_id=POG

*When calling to make your reservation, be sure to indicate you are attending the IAPD/IPRA Conference and *mention the group code IAP* to ensure you receive the discounted room rate.

NOTE: One night's deposit is due with your reservation. This is nonrefundable after December 17, 2010.

CUT-OFF DATE: January 5, 2011. Reservations made after this date may pay a higher hotel rate and are subject to availability.

Guest Name: _____

Sharing With: _____

Company/Home Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

E-mail: _____ Fax: _____

Hilton HHonors # (if applicable): _____

A.D.A. Special Request: _____

Check one:	Hilton Chicago	Palmer House
<input type="checkbox"/> Single Occupancy	\$116	\$116
<input type="checkbox"/> Double Occupancy	\$116	\$116
<input type="checkbox"/> Triple Occupancy	\$136	\$136
<input type="checkbox"/> Quadruple Occupancy	\$146	\$146

*NOTE: The above rates do not include appropriate state and local tax, currently 15.4%.

Arrival Day/Date:

(Check in time is 3:00 p.m.)

Departure Day/Date:

(Check out time is 11:00 a.m.)

- Reservations must be accompanied by one (1) night's advance deposit using check or credit card.
- Reservations are first-come, first-served.
- Room deposits are refundable if cancellation is made by December 17, 2010. By the decision of the IAPD/IPRA Joint Conference Committee, there will be no room deposits refunded after December 17, 2010.
- When canceling any room, request a cancellation number and the name of the reservation person giving you that number.

Indicate one of the following:

- Type of Credit Card _____
Credit Card Holder Name _____
Credit Card Number _____ Expiration Date _____
Signature _____

- First Night Deposit Enclosed

Cut-off date for making sleeping room reservations: January 5, 2011.

SUITES: IAPD member agencies or IPRA members interested in reserving a suite must contact Dina Kartch of IPRA first at 630-376-1911 x200. Forty-eight hours after IPRA has given approval, you must contact the Hilton Chicago or the Palmer House directly. Exhibitors interested in reserving a suite must contact Sue Triphahn of IAPD first at 847-496-4449. Forty-eight hours after IAPD has given approval, you must contact the Hilton Chicago or the Palmer House directly.

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In order to prevent reservation duplication, do not send in this form if reservations have been made by phone or online.